

**UNIVERSITY OF THE PHILIPPINES**  
**OFFICE OF SCHOLARSHIPS AND STUDENTS SERVICES**  
 Scholarship Section, Rm. 302, Vinzons Hall, Quezon City

**APPLICATION FOR SCHOLARSHIP GRANT**

*(Scholarship/Study Grant being applied for)*



Name of Applicant: \_\_\_\_\_  
 (Last Name) (First Name) (Middle Name)

Student No.: \_\_\_\_\_ Course: \_\_\_\_\_ College: \_\_\_\_\_ Yr. Level: \_\_\_\_\_

Please Check: Degree course at the time of application? ( ) 1<sup>st</sup> Degree ( ) 2<sup>nd</sup> Degree  
 With intention to shift?( ) Yes.( ) No.If yes, please specify which course: \_\_\_\_\_  
 Shiftee/Transferee?( ) Yes.( ) No. If yes, specify: \_\_\_\_\_ When: \_\_\_\_\_  
 No, of units left at the time of application: \_\_\_\_\_  
 Are you MRR? ( ) Yes.( ) No.

Birthplace: \_\_\_\_\_ Birthdate: \_\_\_\_\_ Citizenship: \_\_\_\_\_ Sex: \_\_\_\_\_ Civil Status: \_\_\_\_\_

Permanent Address: \_\_\_\_\_ ZipCode: \_\_\_\_\_ Tel. No.: \_\_\_\_\_

Present Address: \_\_\_\_\_ ZipCode: \_\_\_\_\_ Tel. No.: \_\_\_\_\_

Campus Address: \_\_\_\_\_ Mobile No.: \_\_\_\_\_ E-mail: \_\_\_\_\_

Father's Name: \_\_\_\_\_ Occupation: \_\_\_\_\_ Gross Yearly Salary: \_\_\_\_\_

If retired, year of retirement: \_\_\_\_\_ If with pension, state amount received monthly: \_\_\_\_\_

Mother's Name: \_\_\_\_\_ Occupation: \_\_\_\_\_ Gross Yearly Salary: \_\_\_\_\_

If retired, year of retirement: \_\_\_\_\_ If with pension, state amount received monthly: \_\_\_\_\_

If both parentys are unemployed, state reason/s: \_\_\_\_\_

Source/s of livelihood: \_\_\_\_\_ Amount earned yearly: \_\_\_\_\_

Or contributions/support from other sources like relatives, etc.: \_\_\_\_\_

If self-employed, state type of business: \_\_\_\_\_ Earnings per year: \_\_\_\_\_

*For Employed Applicants:*

State last five (5) years of employment, please start with the most recent:

Employer	Address/Contact Info.:	Period of Employment:	Reason for Leaving:
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

*For Married Applicants:*

Spouse's Name: \_\_\_\_\_ Occupation: \_\_\_\_\_ Gross Yearly Salary: \_\_\_\_\_

Name of Children: \_\_\_\_\_ Age: \_\_\_\_\_

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

*For Unmarried Applicants:*

Name of sibling/s: \_\_\_\_\_ Age: \_\_\_\_\_ Civil Status: \_\_\_\_\_ If working/state income: \_\_\_\_\_

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

(Use additional sheets if necessary)

Please answer.

1. Are you enjoying any scholarship, financial assistance, or other privileges:

(a) From the University? Yes ( ) No ( )

(b) Other than from the University? Yes ( ) No ( )

If you answered "yes" to either question, please specify:

Name of Scholarship/Grant

Nature of Scholarship/Grant

Benefits Received:

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2. Do your parents: (a) Own a real property? Yes ( ) No ( )

If "yes", please specify: \_\_\_\_\_ Current Market Value: \_\_\_\_\_

(b) Others. Ex. Cars, stocks, etc. \_\_\_\_\_ Current Market Value: \_\_\_\_\_

3. If applicant's parents are separated, state support received from father and/or mother: \_\_\_\_\_

4. If applicant is married but separated:

State if husband/wife is giving support: \_\_\_\_\_ Amount received: \_\_\_\_\_

I hereby certify that all statements are true and correct.

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Name in Print

\_\_\_\_\_  
Date

For OFFICE OF SCHOLARSHIPS AND STUDENT SERVICES personnel only:

Date Received: \_\_\_\_\_

Received By: \_\_\_\_\_

*For Freshman:*

1. One (1) 2"x2" photo
2. Current Income Tax Return and/or W2 of parents: If applicant *is working*, his/her Income Tax Return and/or W2; *If married*, attach ITR and/or W2 of spouse; *If income is derived from business*, attach income statement; *If exempted from filing*, attach BIR Certificate of Exemption; If parent is *unemployed*, attach notarized affidavit of unemployment, indicate approximate income earned.
3. Form 5 or Certificate of Admission
4. Birth Certificate
5. Certificate of Good Moral Character from High School.

*For Student already enrolled in the University*

1. One (1) 2"x2" photo
2. Current Income Tax Return and/or W2 of parents: If applicant *is working*, his/her Income Tax Return and/or W2; *If married*, attach ITR and/or W2 of spouse; *If income is derived from business*, attach income statement; *If exempted from filing*, attach BIR Certificate of Exemption; If parent is *unemployed*, attach notarized affidavit of unemployment, indicate approximate income earned.
3. Current Form 5
4. True Copy of Grades/CRS printout
5. Certification of Year Level Standing from College
6. Certificate of Good Moral Character
  - a. College
  - b. Room 1 OSA
7. Birth Certificate
8. Certification from College indicating the *remaining units* and that the student is *not on maximum residency* (MRR).

**Additional Requirements**

1. For Graduate students: transcript of academic records; program of study; notice of admission (if new graduate students)
2. For Presidential Leadership, Tuition, Foreign, etc:
  - a. Letter of recommendation from the head institute
  - b. Certification of study leave with pay
  - c. Nomination from home government
  - d. Letter of financial support
  - e. Letters of recommendation from former professors (3 Letters)
  - f. Recommendation/Certificate of good moral character from current employer/s
  - g. List of accomplishments arranged by levels. i.e. in high school, college and community duly authenticated by the appropriate authority
  - h. For UP Employee, submit certificate of Good Moral from the unit where he/she is currently employed.
3. Others please specify: \_\_\_\_\_

**DEADLINE OF FILING:** \_\_\_\_\_